

## MEETING OF THE BOARD OF TRUSTEE DIRECTORS

<b>Date &amp; Time</b>	<b>Wednesday 25 September 2024</b> <b>13:00 – 14:30 (Phoenix)</b> <b>21:00 – 22:30 (London)</b> <b>Thursday 26 September 06:00 – 07:30 (Sydney)</b>	
<b>Venue</b>	<b>Online</b>	
<b>Present</b>	<b>Name</b>	<b>Role</b>
	<b>Peter Hansford</b>	Chair
	<b>Emma Cariaga</b>	Director
	<b>Colin Grant</b>	Director
	<b>Bashir Al-Hashimi</b>	Director
	<b>Mark Searle</b>	Director
<b>In attendance</b>	<b>TEDI-London</b>	<b>Lisa Brodie</b> Executive Dean <b>Martin Walsh</b> Chief Operating Officer <b>Peter Kay</b> Associate Dean Academic Engagement & Partnership <b>Carmai Pestell</b> Registrar & Secretary <b>Lucy Xu</b> Executive Support Officer (Servicing Officer)
	<b>UNSW Sydney</b>	<b>Vinita Chanan</b> Director, Alliances
	<b>Arizona State University</b>	<b>Casey Evans</b> Chief Operating Officer, EdPlus at ASU
	<b>Absent</b>	<b>King's College London</b>

Engineered by:

■ Arizona State University  
■ King's College London  
■ UNSW Sydney

TEDI-London  
11 Quebec Way  
London SE16 7LG

+44 (0)20 3813 0120  
hello@tedi-london.ac.uk  
tedi-london.ac.uk

<p><b>1.</b></p>	<p><b>WELCOME AND APOLOGIES</b></p> <p>1.1. All were welcomed to the meeting. A special welcome was extended to Peter Kay, the new Associate Dean of Academic Engagement &amp; Partnership.</p> <p>1.2. Apologies received from Vanessa Morrison.</p>
<p><b>2.</b></p>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>2.1. No new declarations of interest noted.</p>
<p><b>3.</b></p>	<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>3.1. The minutes of the previous meeting on 25 June 2024 were approved as an accurate record</p>
<p><b>4.</b></p>	<p><b>MATTERS ARISING AND ACTIONS</b></p> <p><b><u>Action 9.11</u> Update Freedom of Speech Policy</b> Change to legislation has been postponed following a change in government. TEDI-London is awaiting information on whether the legislation will be passed.</p> <p><b><u>Action 11.4</u> Governance structure review</b> New structure confirmed and implemented.</p>
<p><b>5.</b></p>	<p><b>TRUSTEE DIRECTORS UPDATES</b></p> <p>5.1. Board <b>approved</b> the reappointment of Emma Cariaga.</p> <p>5.2. The Board noted that Anne Carlisle had resigned from the Board, effective from 25 September 2024.</p> <p>5.3. Emma Cariaga will chair the Audit &amp; Risk Committee.</p> <p>5.4. New future Board membership was discussed.</p>
<p><b>Updates for information</b></p>	
<p><b>6.</b></p>	<p><b>EXECUTIVE DEAN'S UPDATE</b></p> <p>6.1. The Board received an update from the Executive Dean on key highlights since the last meeting.</p> <p>6.2. TEDI-London's first graduation took place in July; teams were congratulated for their work in making this a success.</p> <p>6.3. The Board received an update on student recruitment.</p> <p>6.4. The Board received an update on the new curriculum.</p>

	<p>6.5. The Board received an update on the 2030 project plan.</p> <p>6.6. The updated Strategic Risk Register will be shared with the November Board meeting following review by the Audit &amp; Risk Committee.</p>
<b>7.</b>	<b>FINANCE MANAGEMENT REPORT</b>
	7.1. The Board noted the Finance report.
<b>8.</b>	<b>ACADEMIC BOARD</b>
	<p>8.1. The Board noted the updated Terms of Reference for the Academic Board, a subcommittee of the Board.</p> <p>8.2. The Chair of the Academic Board presented a report on the meeting of the Academic Board, which took place on 16 September 2024.</p>
<b>Items for approval</b>	
<b>9.</b>	<b>OFFICE FOR STUDENTS ANNUAL FEE INFORMATION RETURN</b>
	9.1. The Board <b>approved</b> the annual fee information and noted that this would be submitted to the Office for Students by 18 October 2024.
<b>10.</b>	<b>UPDATED HEALTH &amp; SAFETY POLICY</b>
	10.1. The Health & Safety policy was <b>approved</b> by the Board of Trustees subject to a small number of minor changes/corrections.
<b>Items for Further Business</b>	
<b>11.</b>	<b>ANY OTHER BUSINESS (AOB)</b>
	11.1. No AOB noted.
<b>Date of next meetings</b>	
<b>12.</b>	<b>DATE OF NEXT MEETING</b>
	<p>12.1. The next meeting will be held on:  Wednesday 27 November 2024 13:00 Phoenix/ 20:00 London  Thursday 28 November 2024 07:00 Sydney</p>

**Signed by:** Peter Hansford

**Date:** 15 January 2025