

THE ENGINEERING & DESIGN INSTITUTE LONDON

KEY FACTS ABOUT FEES

ACADEMIC YEAR 2022 - 2023

For detailed information about fees please refer to The Student Fees Policy.

TUITION FEES

1. If you pay Tuition Fees at the rate for **home students***, it is the UK government who regulates the maximum Tuition Fees chargeable and any annual increments. The Engineering & Design Institute London (TEDI-London)'s Tuition Fee level reflects the maximum applicable fee cap for undergraduate courses designated for statutory support. If you take longer than scheduled to complete your programme (e.g., because you have to retake a year) you must pay the applicable Tuition Fees (with provision for increases) for each further year of study. (*The **home rate** applies to students from England, Wales, Scotland, Northern Ireland, the Channel Islands, and the Isle of Man.)
2. If you pay Tuition Fees at the rate for **international students**, your Tuition Fees are reviewed annually and are subject to a maximum annual increase of the higher of 5% or the Consumer Price Index (CPI) rate of inflation.
3. All **international students** who require a Student Route visa to study in the UK and are looking to study at TEDI-London will be required to pay a non-refundable deposit to secure a place on your TEDI-London programme and to obtain a Confirmation of Acceptance ("CAS") document needed for your visa application. The minimum deposit payable for the academic year 2022/23 is £4,000 (four thousand British Sterling pounds).
4. Deposits are non-refundable unless TEDI-London deems it inappropriate for you to join the programme, for example, if you do not meet the conditions made as part of our offer to you – this includes the non-issuance of a VISA.
5. Tuition Fees are not discounted if you start your programme late.
6. Tuition Fees are not waived or reduced for any period during which you are suspended pending a disciplinary hearing.

7. If you believe your Tuition Fees have been charged or calculated incorrectly, in the first instance you should contact the Admissions team by email at (clearly marking the email 'FEE APPEAL') and set out full details. If you are dissatisfied with the outcome, you can ask the Admissions team to review its decision or formally make a complaint using our Admissions Appeals Policy, further information can be accessed via our **Terms and Conditions**.
8. If you are UK Government Tuition Fee Loan funded and are transferring to TEDI-London from another institution, we will pro-rata the Tuition Fee for the year of transfer, taking into account any Tuition Fees that have been charged by your previous institution.

GOVERNMENT TUITION FEE LOANS

Where you have a Tuition Fee Loan from a government loan provider such as The Student Loans Company (SLC), the following applies:

9. You will have a separate contract with the government loan provider which it is your responsibility to fulfil.
10. If you wish to switch programmes, for example to an accelerated degree, this will need to be agreed both by TEDI-London and the government loan provider. For international students on a Student Visa you may also need also need to seek UKVI approval to change programme as part of the conditions of your Visa. You will be asked to demonstrate the outcome of this as part of your request to TEDI-London.
11. You must register before the end of the registration period and your contract with the government loan provider must be in place for you to do so. If not, you must arrange to make payments in the same way as a self-funded student so that we are paid until your contract is in place.
12. If you are transferring from another institution and have a Government Tuition Fee Loan, you must provide us with a copy of your Student Finance Entitlement Letter.
13. Any shortfall between your Tuition Fees and charges and your Government Tuition Fee Loan must be paid by you in the same way as any self-funded student.

SPONSORED STUDENTS

14. If you are sponsored by any external organisation (e.g., your employer or a government agency or embassy), TEDI-London will invoice your sponsor directly. Payments must be made in full in line with the payment terms (30 days) as set out on the invoice. The option of paying by instalments is not available to sponsors. You are responsible for paying all outstanding amounts which your sponsor fails to pay.

SCHOLARSHIPS, BURSARIES, AND AWARDS

15. Scholarships, bursaries, and awards will cease to be paid if your contract is cancelled, if you interrupt your studies or if you are suspended or withdrawn from your programme. If, at the time of cancellation, interruption, suspension, or expulsion, you have already received more by way of scholarship or bursary than you are entitled to, you must return the overpayment.
16. If you are a sponsored student and your Tuition Fees are paid in part/full by any external organisation (e.g., your employer or a government agency or embassy), please note that you are not entitled to any bursaries, scholarships or discounts on Tuition Fees.

Payment liabilities and refund entitlements if you interrupt or are suspended or withdrawn from your studies or your contract is cancelled.

17. If your contract is cancelled, if you interrupt your studies, or if you are suspended or withdrawn from your programme, the following tables, which must be read alongside the list of exceptions and notes underneath them, indicate how refunds of Tuition Fees that you have paid are calculated for of the 2022/23 academic year of study.

Timing of cancellation, interruption or sanctions of suspension or expulsion	Percentage of Tuition Fees we will refund to you
14-day statutory 'cooling off' period	100%
Before the programme starts or within the first 2 weeks starting on the date the programme starts	100%
After those first 2 weeks but before 12/01/2023	75%
From 13/01/2023 to 11/04/2023	50%
From 12/04/2023	0%

LIST OF EXCEPTIONS

A	If we cancel your programme, you will receive a full refund of the Tuition Fees you have paid, including any deposit.
B	If you cancel your contract using your statutory right to do so (as set out in our Terms and Conditions for Students), you will receive a full refund of the Tuition Fees you have paid less any non-refundable deposit you have paid. The circumstances in which deposits are non-refundable are set out below.
C	No refunds will be given if withdrawing from or interrupting studies on non-degree courses. In the event of a student failing to complete a programme of study, other than in withdrawal situations set out in this document, all outstanding Tuition Fees owed to TEDI-London must be paid and no refunds will be due.
D	If you have an undergraduate student loan and your contract is cancelled or you interrupt or are suspended or expelled from your programme, your Tuition Fees will be recalculated in accordance with the Student Loans Company driven liability dates as follows: Cancellation/interruption/suspension/expulsion after week 2 of teaching you will be charged 25% of full Tuition Fees. Cancellation/interruption/suspension/expulsion after week 12 of teaching you will be charged 50% of full Tuition Fees. Cancellation/ interruption/suspension/expulsion after week 23 of teaching you will be charged 100% of full Tuition Fees.
E	Tuition fees are not recalculated if you interrupt any module(s).
F	If your contract is cancelled or you interrupt your studies and you are part self-funded and part-funded by the Guernsey Department of Education, States of Jersey or Isle of Man Department of Education and Children, the student/parent contribution to fees will be refunded first. Depending on the timing of cancellation or interruption this may affect your entitlement to a refund, and where you are entitled to one, the amount you receive.
G	If you remain dissatisfied with changes we make to your programme (see Terms & Conditions section 9) you will be offered the opportunity to withdraw from the programme, and receive a refund, including any deposit you may have paid.

Notes:

- Non-refundable deposits, scholarships, bursaries, fee discounts and academic related debts (if applicable) will be deducted from refunds.
- Refunds will be made in British Pounds Sterling to the person who originally made the payment and by the same method of payment.
- We must have received formal notice of cancellation or interruption for refunds to be paid either via the statutory cancellation form which can be found in our **Terms and Conditions** or via letter or email to admissions@tedi-london.ac.uk

REPEATING/RETAKING MODULES

18. If you fail a module at the first attempt, you may be reassessed in that module without any additional charge. However, if you fail the reassessment, you will be required to pay the proportion of the Tuition Fee for the module you retake which is applicable at the time of the retake. This applies to all students, including those studying distance learning programmes.
19. None of the fee discounts, bursaries or scholarships are available for repeats or retakes.
20. If you have a Government Tuition Fee Loan, you are advised to check that you qualify for funding for a retake as funding is dependent on your particular circumstances and may not be available.

NON-PAYMENT OF TUITION FEES AND OTHER STUDENT CHARGES

21. Penalties for unpaid Tuition Fees include the inability to register or re-register, withholding of correspondence including official transcripts, withholding of final award certificate, withdrawal or suspension of our library and computing facilities, expulsion from your programme and refusal to allow attendance at graduation ceremonies. The penalty for **other student charges** which are unpaid is refusal to allow attendance at graduation ceremonies.
22. We commence debt recovery action for unpaid fees after a period of 14 days and will make contact with you to discuss outstanding fees. Your account may be referred to a debt collection agency after this process has been exhausted and this may result in legal action being taken against you.
23. TEDI-London must comply with UKVI reporting requirements in relation to international students in accordance with TEDI-London's Student Route Sponsorship License. When an International Student is deregistered from their programme, they will be reported to the Home Office within 10 working days and their Student Route visa will be curtailed.

SOURCES OF FURTHER INFORMATION AND HELP

24. If you want further information, please see the following:

Questions about Tuition Fees	Please email our Admissions Team: admissions@tedi-london.ac.uk
Tuition fees for new students	Visit: TEDI-London Global Design Engineering TEDI London
Tuition fees for existing students	Please email our Student Hub: studenthub@tedi-london.ac.uk
Student loans from the Student Loans Company	Visit http://www.sl.co.uk or
Information about Tuition Fee loans	www.studentfinancedirect.co.uk/
Information about online payments by debit/credit card or recurring credit or debit card payment	Visit: <i>tbc</i>
To make an online payment by debit/credit card or recurring credit or debit card payment	Visit: <i>tbc</i>
Information about Student Finance Support	Visit: Student-Financial-Support-Policy_final-V2.pdf (tedi-london.ac.uk)
Information about TEDI-London Bursaries	Visit: Bursaries TEDI London (tedi-london.ac.uk)
Information about TEDI-London Scholarships	Visit: Scholarships TEDI London (tedi-london.ac.uk)

GLOSSARY OF TERMS

Cancellation/cancellation of contract	The end of your legally binding agreement with TEDI-London regarding your programme and your permanent removal from your programme.
Interruption of Study	An interruption of study is where, with our prior agreement, you take a formal break from study for a specific period of time with the intention to resume study at a future date. Please note that the Student Loans Company will refer to a break in study as a suspension of study.
Suspension of Study	A period of time during which we temporarily pause your studies pending the outcome of a disciplinary hearing related to an allegation of serious misconduct. Suspension is a neutral act, but restrictions may apply, e.g., access to the campus may not be permitted and IT facilities may be withdrawn.
Withdrawal by TEDI-London	This is a disciplinary sanction which, where applied, results in a student being permanently removed from his/her course at TEDI-London and the cancellation of the contract between the student and TEDI-London.